



Application form for approval of providers of alternative hygiene training at certificate level

The application form is to be sent to the Danish Veterinary and Food Administration, Division for Microbiological Food Safety, Hygiene and Zoonosis Control, Mørkhøj Bygade 19, DK-2860 Søborg, Denmark. Submission can also be done through this portal.

Approval of the course is sought as an alternative to training programmes offered under Labour Market Training (AMU) auspices.

<u>Name of provider</u>	
<u>Title of course</u>	
<u>Address</u>	
<u>Postcode/Town or city</u>	
<u>Telephone</u>	
<u>E-mail</u>	
<u>Website address</u>	

Requirements for hygiene training at certificate level

The hygiene training programme must comprise at least 18 hours of actual instruction, excluding breaks.

The training must cover the following topics:

- Self-inspection, including critical control points and monitoring procedures
- General microbiology, including food-borne diseases.
- Principles of hygiene, including cleaning, personal hygiene and handling and storage of food
- Food legislation and the function of the regional food administration control centres
- Holding of an examination

Examination and collection of assignments

The final examination must in principle be written, and no aids may be used in the form of books, instruction materials, etc. The examination must consist of a minimum of 10 assignments compiled from the Danish Veterinary and Food Administration's collection of

assignments. The Danish Veterinary and Food Administration will send the collection of assignments to the training establishment in conjunction with approval of the same. The collection of assignments must not be published, and may be used solely in connection with the holding of examinations.

Requirements for instructors

The instructors used by the training establishment must have completed training in food science as a process technologist, food technician or at an equivalent or higher level. Instructors must also have at least three years of relevant professional experience.

Attestation of competence

Once the examination has been passed, an attestation of competence will be issued

Time-limited approval

The approval is limited in time to three years. The approval lapses automatically after three years, unless the training establishment has had its approval extended before the three-year period expires.

Revocation of approval

The training establishment must inform the Danish Veterinary and Food Administration without delay if the conditions for approval are no longer met.

The approval may be revoked if the conditions for approval are no longer met, or if there are repeated or serious shortcomings in the quality of the training.

Rules and guidelines

The requirements to be met by the training establishment are laid down in the “Executive Order on Training in Food Hygiene”¹ and described in the “Guidelines on approval of advisors and alternative providers of hygiene training at certificate level for cases relating to mandatory advice and training” and the “Guidelines for training”.

The undersigned hereby declares that he or she has read the above guidelines and that he or she will in all respects comply with the requirements of the “Executive Order on Training in Food Hygiene”.

Signature and date/year

¹

Executive Order No 123 of 15 February 2008 on Training in Food Hygiene.